

Textbook List 2022

New Zealand Diploma in Legal Executive Studies & New Zealand Diploma in Conveyancing

Course	Textbooks: <u>Compulsory</u> : students required to purchase <u>Supplementary</u> : students are not required to purchase <u>Highly recommended</u> : very useful but students are not required to purchase	Author	Available for Purchase At	Student Price
New Zealand Legal System JUST5003	<ul style="list-style-type: none"> Understanding Commercial Law (9th edition) 2019 (<u>Compulsory</u>) 	Leigh Miller & Matthew Barber	Books A Plenty	\$130.00
	<ul style="list-style-type: none"> The New Zealand Legal System: Structure and Process (6th edition) (<u>Supplementary Text</u>) 	Jacinda Ruru, Paul Scott and Duncan Webb	Lexis Nexis ISBN 978-1-92724-818-8	\$100.00
	<ul style="list-style-type: none"> New Zealand Law Dictionary (9th edition)* (<u>Supplementary Text</u>) 	P Spiller	Books A Plenty	\$45.00
Law Office Practice JUST5004	<ul style="list-style-type: none"> Lawyers and Conveyancers Conduct & Client Care Rules 2008 Lawyers and Conveyancers Trust Account Regulations 2008 NZ Law Society Lawyers Trust Accounting Guidelines Lawyers and Conveyancers Nominee Company Rules 2008 NZ Law Society Practice Briefing: Lawyers Nominee Companies and Contributory Mortgages NZ Law Style Guide 	Students to download legislation off Internet. Instructions will be given by tutor in the first class.		
Professional Practice JUST5005	<ul style="list-style-type: none"> Dispute Resolution in New Zealand (2nd Edition) (<u>Supplementary Text</u>) 	P Spiller	Books A Plenty	\$116.00
	<ul style="list-style-type: none"> Ethics, Professional Responsibility and the Lawyer (3rd edition) 2016 (<u>Supplementary Text</u>) 	D Webb K Dalziel K Cook	Books A Plenty	\$130.00
Contract Law JUST6006	<ul style="list-style-type: none"> Understanding Commercial Law (9th edition) 2019 (<u>Compulsory</u>) 	Leigh Miller & Matthew Barber	Books A Plenty	\$117.00
Land Law JUST6007	<ul style="list-style-type: none"> Conveyancing Law Handbook (4th edition) (<u>Compulsory</u>) <i>Free ebook provided upon completion of enrolment</i> 	Drake, Lay, Varnham & Thomas	Books A Plenty	\$118.00
	<ul style="list-style-type: none"> Property Law Legislation Handbook 2018 (<u>Supplementary Text</u>) 	Thomson Reuters	Books A Plenty	\$72.00

Business Law JUST6008	<ul style="list-style-type: none"> No compulsory text at this stage, we are working through sourcing an appropriate text but tutor will provide pdf's of required reading if necessary Understanding Company Law (4th edition) 2019 <u>(Supplementary Text)</u> 	J Barrett	Books A Plenty	\$130.00
Estates Law JUST6009	<ul style="list-style-type: none"> Forsyth's Guide to Trusts and Estate Practice (8th edition) <u>(Recommended)</u> 	Cordelia Thomas	Books A Plenty	\$100.00
	<ul style="list-style-type: none"> Nevill's Law of Trusts, Wills & Administration, (13th edition) 2018 <u>(Supplementary Text)</u> 	Dr N Richardson L Breach	Books A Plenty	\$160.00
Litigation Law JUST6010	<ul style="list-style-type: none"> District Court Rules** High Court Rules** 	Students to download legislation off Internet. Instructions will be given by tutor in the first class.		

Please note these prices are correct at time of creation, however they are subject to possible increases.

Please use latest editions.

Most books can be purchased **online** from Books A Plenty via their website: www.booksaplenty.co.nz or from the Tauranga Store: Books A Plenty, 74 Grey Street, Tauranga 07 578 6607.

* There are also law dictionaries available online and smaller versions available in a number of textbooks.

** These rules do not need to be purchased or printed out completely as they are very large documents. They can be accessed through the website and specific sections can be printed as required by the tutor or as the student desires.