

# Graduate Diploma in New Zealand Immigration Advice (Level 7) Application Domestic Student Coversheet

Name: \_\_\_\_\_

Student ID number (if known): \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Please confirm:

- You have submitted an online application
- All documents are verified copies
- You have provided a signed and authorised Statutory Declaration
- You have read the full entry criteria on our website: <https://toiohomai.ac.nz/study/graduate-diploma-newzealand-immigration-advice>

**You must provide evidence that you meet BOTH the Academic AND English language requirements**

Tick if  
included

| ACADEMIC REQUIREMENTS  |  |   |
|--|--|---|
| 1  | <b>Undergraduate degree</b> (from NZ, NZQA assessment completed, or on the NZQA exempt list) <b>OR</b>   |   |
| 2  | <b>Special Admission</b> (provide all of the listed documents)   | <div style="border: 1px solid black; padding: 2px;">Cover letter</div> <div style="border: 1px solid black; padding: 2px;">CV</div> <div style="border: 1px solid black; padding: 2px;">Work references or qualifications</div> |
| ENGLISH LANGUAGE REQUIREMENTS (MUST meet one of the following) |  |   |
| 1  | <b>Within last 2 years – Academic IELTS</b> (Writing 7.0, Reading 6.5, Listening 6.5, Speaking 6.5, Overall 7.0) <b>OR</b>   |   |
| 2  | <b>Within last 2 years – TOEFL iBT</b> (Writing 27, Reading 20, Listening 20, Speaking 20, total score 100) <b>OR</b>  |   |
| 3  | <b>Within last 2 years – PTE Academic</b> (Writing 65, Reading 58, Listening 58, Speaking 58, Overall 65) <b>OR</b>  |   |
| 4  | <b>All primary schooling and at least 3 years' secondary schooling</b> in New Zealand, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America <b>OR</b>   | Details of Schooling form   |
| 5  | <b>Five years' secondary schooling</b> in New Zealand, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America <b>OR</b>   | Details of Schooling form   |
| 6  | <b>Total of six years' education completed in</b> NZ, Australia, Canada (excluding Quebec), the Republic of Ireland, the United Kingdom or the United States of America, comprising either:  |   |
|  | (i) Six years - a completed bachelor degree (or equivalent tertiary qualification) of at least three years' duration, plus secondary schooling equivalent to year 12 <b>OR</b>   | Details of Schooling form   |
|  | (ii) Six years - a completed bachelor degree (or equivalent tertiary qualification) of at least three years' duration, plus another completed bachelor degree (or equivalent tertiary qualification) undertaken at a different time to the first bachelor degree <b>OR</b> | Details of Schooling form   |
|  | (iii) Six years - a completed bachelor degree (or equivalent tertiary qualification) of at least three years' duration, plus a completed postgraduate qualification(s)   | Details of Schooling form   |
| DECLARATION DOCUMENT   |  |   |
| 1  | Statutory Declaration  |   |

**Email** all documents together titled "Immigration Advice Documents – [your name]" to [bs.admin@toiohomai.ac.nz](mailto:bs.admin@toiohomai.ac.nz) **OR**

**Post** all documents (and this coversheet) to:  
 Faculty of Business, Design and Service Industries  
 Toi Ohomai | Te Pūkenga  
 Private Bag 12001, Tauranga 3143

**Courier** all documents (and this coversheet) to:  
 Faculty of Business, Design and Service Industries  
 Toi Ohomai | Te Pūkenga  
 70 Windermere Drive, Poike, Tauranga 3112

**Note:** Programme is filled on a first-come-first-served basis of fully complete applications – **no place can be reserved** pending provision of documents or test results. Allow approximately 6 weeks for processing.