

Research Voucher Application Form

This application form is designed to provide Toi Ohomai Institute of Technology with an **overview only** of your research request.

Information about your organisation

Name of Organisation	
Type of organisation (incorporated society /company/trust/iwi authority/etc.)	
Physical Address	
Postal Address (if different from above)	
Contact Person (name and position)	
Phone numbers	
Email	
Website	

Information about your research request

Research question or issue to be solved	
Brief background of why this research is needed (e.g. opportunities for improvement identified, gap it will fill, contribution or difference it will make, who will be benefited and in what way)	

Processes, equipment or resources needed	
Expected outcomes or outputs	
Added value to be gained	

Once you submit your form, someone from the Research Office will contact you to further discuss your needs and how these can best be met.

It is likely that you will be invited to meet with potential researcher/s to shape up the project before a brief contract or agreement is drawn up between both parties. This agreement will outline:

- The agreed project
- Project timeline
- Agreed budget
- Project deliverables
- Intellectual property ownership

Declaration

- I understand that completion of this application does not place Toi Ohomai Institute of Technology under any obligation to provide the requested research services and that the Research Voucher can only be used for eligible research activities.
- My organisation is not receiving any other public funding for this research.

Name:

Date: